

**TUESDAY, FEBRUARY 12, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, February 12, 2019, with the following members present: Mr. Brian S. Stewart, Mr. Jay H. Wippel, and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance.

**In the Matter of  
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from February 5, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 13, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$2,591,223.35 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Appropriation of Funds Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

**\$500.00 – 220.1238.5963 – Indigent Guardian Services – Juvenile/ Probate Court**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Re-appropriation of Funds Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATION OF FUNDS:

**\$1,000.00 – 101.1101.5901 – Other Expenses – Commissioners**

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**TO  
101.1101.5402 – Commissioners Contract Services - Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
New Line Item Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the NEW LINE ITEM:

- 411.7105.5301 – Memorial Hall Window Project – Supplies – Commissioners**
- 411.7105.5401 – Memorial Hall Window Project – Contract Services – Commissioners**
- 411.7105.5901 – Memorial Hall Window Project – Other Expenses – Commissioners**
- 411.0000.4557 – Memorial Hall Window Project – State Share – Commissioners**
- 411.0000.4901 – Memorial Hall Window Project – Transfer In – Commissioners**
- 411.0000.4910 – Memorial Hall Window Project - Advances In – Commissioners**
- 411.0000.4926 – Memorial Hall Window Project – Other Receipts - Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
New Fund Item Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the NEW FUND:

**411 – Memorial Hall Window Project - Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- Mr. Rogols provided Building Department reports for the weeks of January 27<sup>th</sup> and February 3<sup>rd</sup>.
- Brian Carter will be starting as the new part-time Parks Operations Manager on March 4, 2019.

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- One Worker's Comp case was filed as medical only for a Deputy Warden that had slipped and fallen at the Dog Shelter.
- The legal notice is ready to be sent to the Circleville Herald for the real properties located at 963 South Pickaway Street and the corner of Pickaway and Walnut Street. Mr. Rogols is waiting for approval of the legal notice from Judy Wolford, Prosecutor. The Commissioners requested a minimum bid of \$50,000 for the parcel that has a house on it and the vacant land shall not require a minimum bid.
- Mr. Rogols participated in a launch teleconference for Thrive On to obtain preliminary incentive information. Mr. Rogols will send out the incentive information to all users by email today.

**In the Matter of**  
**Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Mr. Flick hosted a tour of the Emergency 911 Center for the Circleville City Council. Mr. Flick felt it had good dialogue but no future plans to meet to discuss consolidation.
- Mr. Flick met with Darbyville Mayor and Council to discuss ideas for their community center becoming an emergency shelter.
- Mr. Flick attended the monthly Fire Chiefs meeting.
- Mr. Flick will be at the Ohio EMA conference all week for the intro to Ohio Emergency Management.
- Mr. Flick will be finishing up annual PSAP recertification for Ohio 911.
- Mr. Flick is working on finding required docs for Ohio EMA audit on 5 March. Nancy Graham, Fiscal Specialist, is helping with the document search.

**In the Matter of**  
**Northern Industrial Community Reinvestment**  
**Area Agreement Estoppel Agreement:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to authorize April Dengler, County Administrator, to sign the Pickaway County Northern Industrial Community Reinvestment Area Agreement Estoppel Certificate.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Application for New Liquor License for**  
**Saddle Brother LLC located in Harrison Township:**

The Commissioners reviewed the application for a new liquor license received from the Ohio Division of Liquor Control for Saddle Brother, LLC, located in Harrison Township.

Following the review, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel to make no request for a hearing related to the following:

New Liquor Permit #8676988:

Saddle Brother LLC  
Harrison Township  
Ashville, Ohio 43113

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting no: None. Motion carried.

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**In the Matter of**  
**Ohio Department of Youth Services**  
**Subsidy Grant Amendment for FY19 Signed:**

The Commissioners reviewed the Juvenile Department's Ohio Department of Youth Services (DYS) FY 2019 Subsidy Grant, Juvenile Court Funding Amendment for Fiscal Year 2019. The purpose of the amendment is realignment in funds in Staff Positions Budget Forms, adding new Probation Officer, Dave Stevens, to replace Office Jamie Justus who resigned. Juvenile Court Judge Jan M. Long request that all three officers be paid from DYS Funding and the County General fund.

After reviewing the document, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, authorizing Commissioner Wippel, President, to sign the Ohio DYS Subsidy Grant Application Amendment.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- WDC Group: Mrs. Dengler received a change order for removal of the sprinkler heads at the CRC Building. Additionally, remove existing door closers and replace with new ones, install new steel lintel above opening on the second floor above ramp transition and provide 20 dumpsters for use during project. The change order cost is \$12,013.81 and the remainder of the allowance has been used.
- Robert Adkins met with Lieutenant Jon Rhoades last week regarding servers and felt it went well. Mr. Adkins has plan to meet with Mr. Rhoades and Trevor at the Sheriff's Office to discuss specific details on storage, backups, etc. sometime next week.
- Review of available facilities for use as county offices.
- Discussion of Board of Elections voting machines.

**In the Matter of**  
**Change Order No. 1A-10 General Work and Labor**  
**Signed for Pickaway Job and Family**  
**Services Project at the CRC Building:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following Change Order No. 1A-10 received from Stockmeister Enterprises, Inc., to remove sprinkler heads at the CRC Building. The contract sum shall increase by \$12,013.81.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Veteran Services:**

Commissioner Brian Stewart met with the Veteran Services Commission (VSC) to discuss the purchase of the Annex parking lot. Veteran Services has concerns and will discuss their willingness to contribute to the purchase of the parking lot. Commissioner Stewart will follow up again after the board holds its March meeting.

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**In the Matter of**  
**Executive Session:**

At 9:55 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to enter into Executive Session pursuant to ORC §121.22 (G) (3) to discuss a pending or imminent court action, with April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:15 a.m., the Commissioners exited Executive Session and Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of**  
**E911 Wireless Equipment**  
**Upgrade with the City of Circleville:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to authorize Commissioner Jay Wippel, President of the Pickaway County Board of Commissioners to respond on their behalf to the City of Circleville's letter regarding E911 Wireless Equipment Upgrade.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Community Development Block Grant**  
**Haven House Agreement with ADT Protection1:**

Robert Berquist, Berqshire LLC, met with the Commissioners for signatures for the 2018 CDBG Allocation Program, Haven House Project agreement with ADT Protection 1. The agreement is for ADT Protection 1 to provide fire/ security system installation. Upon review of agreement, Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart to authorize Commissioner Wippel to sign the 2018 CDBG Allocation Program, Haven House Fire/Security System Installation Agreement with ADT Protection 1.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Community Development Block Grant**  
**Haven House Agreement with Double Eight Fire Protection:**

Robert Berquist, Berqshire LLC, met with the Commissioners for signatures for the 2018 CDBG Allocation Program, Haven House Project agreement with Double Eight Fire Protection. The agreement is for Double Eight Fire Protection to provide fire/ security system installation. Upon review of agreement,

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Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart to authorize Commissioner Wippel to sign the 2018 CDBG Allocation Program, Haven House Fire/Security System Installation Agreement with Double Eight Fire Protection.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Resolution Adopted Stating Pickaway County will be**  
**Responsible for Bidding Processes and Acceptance of Bids**  
**Related to the FY2018 Community Development Block Grant Allocation Program:**

With the upcoming implementation of projects approved by the commissioners last year related to the FY 2018 Community Development Block Grant Allocation Program, Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

**Resolution No.: PC-021219-1**

WHEREAS, Pickaway County was allocated \$155,000 in Community Development Block Grant (CDBG) Allocation Funds for FY 2018; and,

WHEREAS, the Village of Ashville was approved to receive grant funds for Street Improvements, the Village of Tarlton was approved to receive grant funds for Handicapped Accessibility Improvements, the Pickaway Senior Center was approved to receive grant funds for the lighting system upgrade and the Village of New Holland was approved to purchase a mobile generator and pump; then,

THEREFORE BE IT RESOLVED that Pickaway County will be responsible for all the necessary processes related to the bidding and acceptance of proposals for the above-described projects, including advertisement and bid openings.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Contract with Pine Valley Construction for**  
**Memorial Hall and Fourth District Court of**  
**Appeals Office, Judge Hess:**

Upon review of proposals provided by Pine Valley Construction, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel to enter into contract for construction and improvements for the following location:

Fourth District Court of Appeals Office, Judge Hess  
Memorial Hall YMCA Dance Studio flooring  
Memorial Hall roof repairs

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Executive Session:**

At 11:06 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Ryan Scribner, P3, Angela Karr, Clerk, and April Dengler, County Administrator in attendance. Commissioner Harold Henson was absent.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, abstain. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 11:40 a.m., the Commissioners exited Executive Session and Commissioner Jay Wippel offered the motion, seconded by Commissioner Brian Stewart, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, abstain. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of**  
**Authorizing Sealed Bids for the**  
**Sale of County Owned Property #1:**

During business conducted while in session, Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-021219-2**

WHEREAS, Pickaway County owns a 0.085 +/- acre tract of real property located in Yamarick Township, Parcel #A054000001800, 963 South Pickaway Street, Circleville, Ohio, that is not needed for public use, and

WHEREAS, the Pickaway County Board of Commissioners has determined that the sale of said real property is in the interest of the county, and

WHEREAS, said real property is a currently zoned as a single family residential unit, and

WHEREAS, pursuant to Ohio Revised Code Section 307.10 (A), the Pickaway County Board of Commissioners has the authority, by Resolution adopted by its majority, to sell said real property by sealed bid after giving at least thirty days notice by publication in a newspaper of general circulation in the county, and

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby authorizes the inclusion of the sale of said county-owned real property, as an entire tract, by Sealed Bid for the sale of county-owned obsolete personal property scheduled for Tuesday, March 19, 2019, at 11:30 a.m. at the location of the Pickaway County Commissioners' Office, 139 West Franklin Street, Circleville, Ohio.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Authorizing Sealed Bids for the**  
**Sale of County Owned Property #2:**

During business conducted while in session, Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

**Resolution No.: PC-021219-3**

WHEREAS, Pickaway County owns a 0.1423 +/- acre tract of real property located in Yamarick Township, Parcel #A0541000001700, that is not needed for public use, and

WHEREAS, the Pickaway County Board of Commissioners has determined that the sale of said real property is in the interest of the county, and

WHEREAS, said real property is a currently zoned as a special use district, and

WHEREAS, pursuant to Ohio Revised Code Section 307.10 (A), the Pickaway County Board of Commissioners has the authority, by Resolution adopted by its majority, to sell said real property by sealed bid after giving at least thirty days notice by publication in a newspaper of general circulation in the county, and

THEREFORE BE IT RESOLVED that the Pickaway County Board of Commissioners hereby authorizes the inclusion of the sale of said county-owned real property, as an entire tract, by Sealed Bid for the sale of county-owned obsolete personal property scheduled for Tuesday, March 19, 2019, at 11:30 a.m. at the location of the Pickaway County Commissioners' Office, 139 West Franklin Street, Circleville, Ohio.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending February 9, 2019.

A total of \$1,942 was reported being collected as follows: \$120 in adoption fees; \$12 in boarding revenue; \$1,035 in dog licenses; \$90 in dog license late penalty; \$150 in kennel licenses; \$75 in late kennel license penalty; \$11 in additional kennel license; \$5 in additional late kennel license penalty; \$369 in private donations; and \$75 in redemptions.

Three (3) stray dog was processed in; three (3) dog was adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk